



EASTERN SHIRES
PURCHASING
ORGANISATION

A LOCAL AUTHORITY PURCHASING AND DISTRIBUTION CONSORTIUM

CONSORTIUM SECRETARY: JOHN SINNOTT, MA, DipI. P.A.,
CHIEF EXECUTIVE, LEICESTERSHIRE COUNTY COUNCIL

Date: 26 February 2014
My Ref: BS/ESPO
Please ask for: Ben Smith
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To: Members of the ESPO Management Committee

Dear Member,

ESPO MANAGEMENT COMMITTEE

A meeting of the Management Committee will be held at on Thursday, 6 March 2014 at 10.30 am in the Framland Committee Room, County Hall, Glenfield, Leicestershire.

A buffet lunch will be provided after the meeting. Please telephone or email me (details above) by Monday 3 March to confirm that you require lunch and, if so, whether you have any special dietary requirements.

Yours faithfully,

Ben Smith

for Consortium Secretary

AGENDA

Item

Marked

1. Minutes of the meeting held on 5 December 2013. (Pages 3 - 8)
2. To advise of any items that the Chairman has decided to take as urgent elsewhere on the agenda.
3. Declarations of interests in respect of items on this agenda.
4. Procurement and Compliance.
(Presentation of the Director)

During discussion of Item 5 below, the Chairman will be asked to consider Item 13 on the agenda which will involve the likely exclusion of the public.

5. Director's Progress Update. (Pages 9 - 14)
(Report of the Director)

6. Draft Medium Term Business Strategy 2014-18. (Pages 15 - 104)

During discussion of Item 7 below, the Chairman will be asked to consider Item 14 on the agenda which will involve the likely exclusion of the public.

7. Forecast Outturn 2013/14 and Draft Medium Term Financial Strategy 2014/15 - 2017/18. (Pages 105 - 122)
(Joint Report of the Director and Consortium Treasurer)

8. Public Procurement and SMEs - Progress Update. (Pages 123 - 128)
(Joint Report of the Director and Consortium Treasurer)

9. Proposed Changes to the Contract Procedure Rules. (Pages 129 - 162)
(Joint Report of the Director, Consortium Secretary and Consortium Treasurer)

10. Items referred by the Finance and Audit Subcommittee.

11. Date of Next Meeting.

10.30 am – Thursday 26 June 2014.

12. Any other items which the Chairman has decided to take as urgent.

The public are likely to be excluded from the meeting during the consideration of the following items of business in accordance with the provisions of Section 100 (A) (4) of the Local Government Act 1972 (Exempt Information).

13. Supplementary Information Informing the Progress Report of the Director. (Pages 163 - 171)

(Exempt under paragraphs 3 and 10 of Schedule 12(A))

(Report of the Director)

14. Supplementary Information informing the Forecast Outturn 2013/14 and Medium Term Financial Strategy 2014/15 - 2017/18. (Pages 173 - 178)

(Exempt under paragraphs 3 and 10 of Schedule 12(A))

(Joint Report of the Director and Consortium Treasurer)